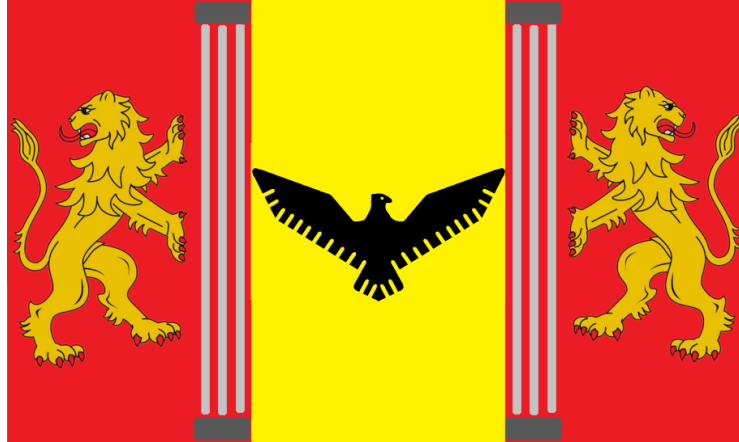


Protocols of The Grand

Republic of Moontonia

(Updated 4/29/21)





This document's purpose is to outline the protocol and procedure to every task in Moontonia. Even though it is not written, the Supreme Leader holds the executive power to change, edit, add to, remove, ignore, or not follow any of these rules. The

Supreme Leader also reserves the right to grant amnesty to anyone who breaks these rules.

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Creating Documents:

The creation of documents such as this one are critical to the functioning of the Moontonia.

Procedure for Creating a Document:

1. The creation of the document is authorized by the Supreme Leader or The Cabinet.
2. The document is created.
3. The document is approved by the Supreme Leader.
4. The document is published.
5. The website is updated.

Criteria for a Valid Document:

HENCEFORTH:

- The procedure above was followed.
- The title is to be Times New Roman Font, 36pts, bold, underlined, double spaced, text-align center.
- A title page, cover page, and table of contents if necessary.
- The title page is to have the title and an image of the flag the document affects.
- The cover page is to be written in Times New Roman, 14pts, text-align center.
- The table of contents' heading is to be Times New Roman, 16pts, bold, text-align justify double spaced.
- Text on the table of contents is to be Times New Roman, 14pts, text-align justify.
- The main heading is to be Times New Roman, 16pts, bold, text-align left, double spaced.

- Sub headings are to be Times New Roman, 14pts, bold, text-align left, double spaced.
- Sub-sub headings are to be Times New Roman, 12pts, bold, text-align left, double spaced.
- All other text is to be Times New Roman, 12pts, bold, text-align left, double spaced.
- If the document is not made by the Supreme Leader, it is to be looked over by the Supreme Leader before publication.
- All documents shall be signed at the bottom by the Supreme Leader and Supreme Grand General.
- All addendums and amendments to documents post-publication shall be added at the bottom of the document, following the signatures.
- All documents, in the main heading, the date shall be written in both Gregorian and Moonvian. “(Gregorian, Moonvian)”.

Voting in the Senate:

Votes in the Senate decide many of the small and medium sized issues in Moontonia. A senate vote can only be called by the Supreme Leader or Cabinet Member, however, a Senator can ask a Cabinet member or Supreme Leader to call the vote, with no repercussions as long as the Cabinet or Supreme Leader is content. A citizen can suggest to a Senator or Cabinet member to call the vote, however, if the Cabinet or Supreme Leader is not content with the citizen, the punishment may be severe.

Procedure for a Senate Vote:

1. (OPTIONAL) The vote is requested by a Citizen, Senator.

2. The vote is called by a Cabinet member or by the Supreme Leader. The length of time they will be accepting votes shall be announced prior to the premise of the vote.
3. The premise of the vote is explained, and how to vote is clarified (ex: Say yay or nay to ban candy).
4. The people who vote cast their votes, and when the time is up, the votes are tallied. Votes can be tallied during a vote, however the end tally will be a tally of all the votes cast. Votes cast after the time limit may be added, but it is not guaranteed, the Cabinet or Supreme Leader decide if the vote will be counted.
5. The result of the vote is announced. And the change the vote made is immediately put in place, unless the vote clarified a time the decision would be ratified.
6. (OPTIONAL) If the premise of a vote requires a document to be produced, then it shall following the document creation procedure.
7. The document is published.
8. The Website is updated.

Criteria for a Valid Senate Vote:

- The procedure above was followed.
- The vote was called by the Cabinet or the Supreme Leader.
- All the votes that were cast in the allotted time have been tallied, and those who were cast outside the allotted time have been decided on whether they will be counted or not have been tallied.

Voting in the Cabinet:

Cabinet votes decide the most important things in the Moontonia The supreme power of the cabinet can topple every decision made by anyone other than the Supreme Leader.

Procedure for a Cabinet Vote:

1. The vote is called by the Supreme Leader. The length of time they will be accepting votes shall be announced prior to the premise of the vote.
2. The premise of the vote is explained, and how to vote is clarified (ex: Say yay or nay to ban candy).
3. The people who vote cast their votes, and when the time is up, the votes are tallied. Votes can be tallied during a vote, however the end tally will be a tally of all the votes cast.
Votes cast after the time limit may be added, but it is not guaranteed, the Supreme Leader shall decide if the vote will be counted.
4. The result of the vote is announced. And the change the vote made is immediately put in place, unless the vote clarified a time the decision would be ratified.
5. (OPTIONAL) If the premise of a vote requires a document to be produced, then it shall following the document creation procedure.
6. The document is published.
7. The website is updated.

Criteria for a Valid Cabinet vote:

- The procedure above was followed.
- The vote was called by the Supreme Leader.

- All the votes that were cast in the allotted time have been tallied, and those who were cast outside the allotted time have been decided on whether they will be counted or not have been tallied.

Court Cases:

Court cases decide the more complex issues in Moontonia, those which the Cabinet decides will not be solved by cabinet vote, but by a court case.

Procedure of a Court Case:

1. The Court Case is called by the Supreme Leader.
2. The Supreme Leader decides who the judge will be.
3. The Supreme Leader decides if there will be a jury, and then decides who will be on it.
The Supreme Leader will also pick the Supreme Juror, who announces the verdict.
4. The Cabinet sets the time and date the court case will take place, and informs the prosecution and defendant of the time and date, as well as why the court case was called.
5. Bribes will be submitted prior to the court case, both sides are allowed to bribe. If the prosecutor bribes more than the defendant, and the defendant pleads not guilty, then the defendant will be immediately punished and the court case will end. If the defendant bribed more than the prosecutor will be punished, both sides can come to an agreement to not bribe. Bribery is not allowed in court cases where the prosecutor is the state.
6. The jury will enter the courtroom and sit in the juror box.

7. The viewers will enter and sit in the seats behind the prosecutor and defendant podium.
8. The witnesses will enter and sit in the seats in front of the viewers, but behind the prosecutor and defendant podium.
9. The Prosecutors and defendants will enter and stand at their designated podiums.
10. The judge will enter the room and stand at the judge podium. The moment he enter all in the courtroom will stand and salute the judge with salute #2.
11. Everyone will remain standing including the judge, and the national anthem will play. When the anthem finishes, the judge will sit, and when the judge deems necessary, they will announce “All be seated”. The jury and viewers will sit, while the prosecutor and defendant will remain standing at their podiums.
12. The judge will announce for the case to proceed.
13. The prosecutor states their opening statement. Then the defendant makes theirs.
14. The prosecutor's evidence is stated. From here on until the closing statements, objections are allowed. The judge reserves the right to rebut any objections or evidence.
15. The defendant's evidence is stated. Objections are still allowed. The judge still reserves the right to allow or not allow any objections or evidence.
16. The prosecutor's witnesses will be called to the witness stand.
17. The witness will be sworn in by placing their right hand on the constitution. The judge will recite the following: “I [Enter name of witness] do solemnly swear to tell the truth, the whole truth, and nothing but the truth. I swear my honesty and loyalty to the Supreme Leader and the Moontonia”. The witness is required to repeat after the judge or they will not be allowed to be questioned.

18. If the witness recited the loyalty pledge then they will be questioned by the prosecutor.
The prosecutor is allowed a maximum of 5 questions.
19. Following the prosecutors questioning, the defendant is allowed to question the witness a maximum of 5 questions. The defendant is not required to question.
20. The defendant's witnesses will be called to the witness stand and sworn in the same as the prosecutor's witnesses. If the witness recited the loyalty pledge then they will be questioned by the defendant. The defendant is allowed a maximum of 5 questions.
21. Following the defendants questioning, the prosecutor is allowed to question the witness a maximum of 5 questions. The prosecutor is not required to question.
22. The prosecutor will state their closing statement.
23. The defendant will state their closing statement.
24. If there is a jury they will convene and discuss the verdict.
25. The Supreme Juror will announce the verdict. If guilty the judge will decide and announce the punishment, if not clarified otherwise, the punishment is to immediately go into effect.
26. If innocent then the defendant is free to go immediately after the concluding of the case.
27. The judge will stand, announce the court case is over, and leave the room. No one is to stand or leave until the judge leaves.
28. The decision of the case will be created into a new law, and the law will be named after the court case (ex: Wang vs. State).
29. The website is updated.

Criteria of a Valid Court Case:

- The procedure above was followed.

- It was announced by the judge that the court case ended.

Special Privileges:

- The Supreme Leader holds all powers of the judge and can override all decisions.
- The judge can overrule any objection, evidence, witness, or jury verdict.
- The judge can cut segments of the case short.
- The judge can announce a recess.

Promotions to the Senate:

When promoting people to the Senate, the government must be cautious, as a promotion to the Senate immediately brings in a new wealth of power to a person.

Procedure For Promoting Someone to the Senate:

1. A Cabinet vote will be called.
2. The Cabinet vote procedure will be followed.
3. The Result is announced.
4. The promotion will commence.
5. The list will be updated.
6. The website will be updated if need be.

Criteria for a Valid Promotion to the Senate:

- The procedure above was followed.
- The promotion was voted on by the Cabinet, or done by the Supreme Leader.

Promotions to the Cabinet:

The Supreme Leader holds the exclusive right to promote someone to the Cabinet, as the cabinet holds an extreme amount of power.

Procedure For Promoting Someone to the Cabinet:

1. One of the 6 Cabinet positions are open.
2. The Supreme Leader decides.
3. Once decided it will be announced.
4. The promotion will commence.
5. The List and website shall be updated.

Criteria for a Valid Promotion to the Cabinet:

- The procedure above was followed.

Demotions From the Senate:

Sometimes it's necessary to remove someone from office.

Procedure to Demote Someone From The Senate:

1. A cabinet vote is called.
2. The result is announced.
3. If the vote results in a demotion, then the demotion will proceed.
4. The List and website are updated.

Criteria of a Valid Demotion From the Senate:

- The procedure above was followed.

Demotions From the Cabinet:

Sometimes a massive power transfer is necessary.

Procedure to Demote Someone From the Cabinet:

- The Supreme Leader decides.
- Once decided it will be announced.
- The demotion will commence.
- The List will be updated.
- The website will be updated.

Criteria of a Valid Demotion From the Cabinet

- The procedure above was followed.

Voting on Giving Voting Rights:

Not everyone in the Moontonia. can vote, this is to be sure the country is run the proper way.

Procedure to Vote to Give People Voting Rights:

1. A cabinet vote is called.
2. The result is announced.
3. The voting rights will be added.
4. The list is updated.

Criteria for a Valid Voting Rights Vote:

- The procedure above was followed.

Entering Diplomatic Relations With Another Nation:

The Moontonia allows itself to enter diplomatic relations with other nations.

Procedure to Enter Diplomatic Relations With Another Nation:

1. A nation is identified and a cabinet vote is called.
2. The result is announced.
3. If not contacted prior the nation will be contacted.
4. If the nation agrees then a document will be created.
5. The document will be signed and sent to the nation.
6. If the nation likes the document, then the diplomacy will immediately begin, if not repeat steps 5 and 6 until the nation likes the document.
7. The website will be updated.

Criteria for a Valid Entrance Into Diplomatic Relations:

- The procedure above was followed.
- The diplomacy does not interfere or contradict the isolationist policy.

Making Amendments to the Constitution or Bill of Rights:

Sometimes things need to change.

Procedure for Making Amendments to the Constitution or Bill of Rights:

1. Call a Cabinet vote.
2. Announce the result.
3. If the vote passed, update the document and the website if needed.

Criteria for a Valid Amendment:

- The procedure above was followed.

Creating Executive Orders:

Executive orders are orders given by the cabinet or Supreme Leader that either make a drastic change or override written documents.

Procedure for Creating an Executive Order Through the Cabinet:

1. Call a cabinet vote.
2. Announce the result.
3. If the Vote passes create the order's document.
4. Publish the document.
5. Update the website.

Procedure for Creating an Executive Order Through the Supreme Leader:

1. Create the document.
2. Publish the document.
3. Announce the result.
4. Update the website.

Criteria for Creating a Valid Executive Order:

- The respective procedure above was followed.
- It is detailed and clear enough to understand what is being ordered, and what is changing/being overridden.

Taxes:

There are very few taxes in Moontonia. Taxes are due on April 20th (Gregorian) of each year.

Taxes Citizens Must Pay:

- Annual income tax. All citizens must pay 20% of their annual Moontonian income to the state.

Other Taxes:

There is also a 20% tax on imports. All imported goods will not be allowed into the nation, unless 20% of the cost of the goods is paid to the state.

The Two Kinds of Salutes:

Salute 1:



Salute 2:

